



Formerly known as
Homestead Christian Care

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Job Posting
Community Coordinator - Summer Job Contract
Harvey Woods Lofts, Woodstock
Closing date for applications: May 1, 2018
Start date: June 4, 2018

Status: Temporary Contract – 40 hours per week for 10 weeks.

Our Mission: Indwell is a Christian charity that creates affordable housing communities that support people seeking health, wellness and belonging.

Duties include:

1. Engaging tenants in the active process of assessing health, wellness, and belonging. This will be done through community research and engagement. The Community Coordinator will work alongside community councils to determine options, identify potential barriers for tenants, and develop appropriate solutions based on tenant input.
2. Arranging and coordinating all aspects of summer activities which may include: community activities/events, gardening program, sports and recreation activities, arts and crafts, outings and trips.
3. Documentation of events, including program planning, tracking of participants, evaluation of the event.
4. Developing therapeutic relationships.
5. Other duties as assigned.

Qualifications:

Demonstrates warmth, sensitivity and a caring attitude;
Is able to work independently, be organized, flexible and take initiative; maintains good interpersonal relationships; and demonstrates a genuine interest in providing quality care for individuals living with mental illness, chronic conditions and physical disabilities.

Remuneration: \$14.00/hour

To apply:

Please send:

1. cover letter stating why you are the best candidate for the job
2. resumé, **and**
3. completed application form (found online at <http://indwell.ca/get-involved/careers>)

to Rudy Esseger (resseger [at]indwell.ca). Alternatively, you can fax or mail all three pieces to the number or address above. Only candidates who submit all three pieces will be considered. We thank all applicants; however, only applicants that are being considered will be contacted.

Personal information submitted will be used only for employment opportunities within Indwell in accordance with the Freedom of Information and Privacy Act.

Accommodation will be provided in all parts of the hiring process as required under Indwell's Employment Accommodation policy. Applicants need to make their needs known in advance.